**OSTİM TEKNİK ÜNİVERSİTESİ
Erasmus+ Kurum Koordinatörlüğü**

\_\_/\_\_/\_\_

**SUBJECT:** Confirmation of Student Arrival

To Whom It May Concern,

This document confirms the **arrival** of the Erasmus+ student named below at the receiving institution. It must be signed by the relevant Erasmus+ officer (coordinator/supervisor) upon the student's **first day of physical presence**.

Timely return of this form is required to complete administrative and financial procedures.

**STUDENT INFORMATION**

* **Name & Surname:**
* **Department at OTU:**
* **Host Institution:**
* **Mobility Type:**

**CONFIRMATION BY HOST INSTITUTION**

* **Arrival Date:** [DD/MM/YYYY]
* **Responsible Person's Name & Position:**
* **E-mail:**
* **Signature & Stamp:**